
Meeting Date: May 23, 2012
Staff Contact: Chris Framel, Chief Information Officer

TITLE: WUA C-12-8 - Recommendation of Award, Software and Implementation Services for an Enterprise Resource Planning System (ERP), P2012000021

ACTION: Recommend Approval

SUMMARY:

The Water Authority issued a Request for Proposals (RFP) for Software and Implementation Services for an Enterprise Resource Planning System (ERP) in February of this year. The City Purchasing Division issued the subject RFP on behalf of the Water Authority. The RFP was posted on the Sicomm website and advertised in the local newspapers. Six (6) responses were submitted for evaluation. An ad hoc evaluation committee appointed by the Executive Director, reviewed, evaluated, and scored the response in accordance with the evaluation criteria published in the RFP. The ad hoc evaluation committee selected the top two scoring companies, Ciber and SunGard, to make presentations to the committee as well as Water Authority staff. After completing the presentations, and question and answer sessions, the ad hoc evaluation committee rescored the responses of the top two respondents in accordance with the evaluation criteria published in the RFP. Listed below are the composite scores of Ciber and SunGard after the rescoring.

<u>Offeror</u>	<u>Total Composite Score</u>
Ciber	4453
SunGard	5540

The committee recommended the award of contract to SunGard as that company had the highest composite score and is qualified to perform the work. The Executive Director concurs with the committee recommendation. The Board, with the approval of the recommendation of SunGard, authorizes for the Executive Director to enter into contract negotiations with SunGard for the implementation of an Enterprise Resource Planning System.

FISCAL IMPACT:

The estimated cost of this contract is approximately \$2 million over a two year period. Funding for this contract is included in the Water Authority's FY 2013 Capital Implementation Program (CIP) budget.

COMMENTS:

The Water Authority currently uses multiple systems to support administrative business processes related to finance, time and labor, payroll, personnel, purchasing, utility billing

and maintenance management, although they rely primarily on the City of Albuquerque's PeopleSoft system to administer their finance, payroll, and purchasing functions, internally developed systems support the majority of the human resource functions. Most of the tasks and key processes at the Water Authority rely on numerous Microsoft Excel spreadsheets and other shadow systems that result in the frequent development of silos of fragmented information. These independent data sources lead to a significant amount of redundant data entry and make reporting and data analysis difficult. In some cases, different modules of the same system are not integrated.

The Water Authority engaged the Government Finance Officers Association (GFOA) to conduct an analysis of its systems including developing process maps for most of the administrative functions included in the scope of RFP. In addition GFOA assisted in the development of the RFP and evaluation of the proposals that resulted from the RFP.

Preliminary findings for this project confirmed that the Water Authority could achieve significant organizational benefits by installing an integrated ERP system that interfaces to existing timekeeping, billing and asset management systems. The analysis demonstrated that existing systems and processes are unable to support the Water Authority's short and long term goals and revealed the following:

- The Water Authority is looking to implement its own enterprise system independent of the City of Albuquerque's PeopleSoft installation.
- The Water Authority relies on systems that are not integrated.
- The Water Authority needs to eliminate fragmented data.
- The Water Authority has limited access to robust end-user reporting capabilities.
- Systems lack the availability of real-time data.
- Existing systems lack web-based capabilities.
- Although the current Human Resource Management system is functional it lacks integration to the finance and payroll functions; an integration that is highly desirable to the Water Authority.
- Current systems are currently not reconciled in a timely manner leading to delays in the development of the CAFR and other mission critical reports.
- The Water Authority needs to provide information (ad hoc reports) to executives/management for decision support.
- The Water Authority needs to eliminate processes that are manually intensive.
- The Water Authority needs to eliminate duplicate data entry processes into multiple systems.
- The Water Authority lacks the ability to analyze data and forecast adequately based on data in the system(s).

The implementation of its own ERP system will enable the Water Authority to better address its financial and human resources information and process needs.

The ad hoc committee recommendation of award and scoring is attached.



Memo

To: Mark Sanchez, Executive Director
From: Trina Mooneyham, Applications Manager
Date: 04/15/2012
Re: Recommendation of Award, P2012000021, Software and Implementation Services for Enterprise Resource Planning System (ERP)

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors to provide software and implementation services for an Enterprise Resource Planning System (ERP).

The RFP was posted on the Sicomm website and advertised in the local newspaper. Six (6) responses were submitted for evaluation. The Ad Hoc evaluation committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP. The committee selected the top two scoring companies, Ciber and SunGard, for presentations and to provide answers to previously submitted questions. After the presentations, requests for clarification were made to both vendors to address issues that were identified during the demonstrations.

I concur with the committee's recommendation for presentations and questions. Listed are all the respondents' composite scores. The largest total composite score possible is 6,000 points.

<u>Offeror</u>	<u>Total Composite Score</u>
Ciber	4623
Denovo	4026
Dinero	3778
Sparta	2662
SunGard	4466
Tyler	3781

After completing the presentations, and the question and answer sessions, the ad hoc evaluation committee rescored the responses of the top two respondents in accordance with the evaluation criteria published in the RFP. Listed below are the composite scores of Ciber and SunGard after the rescoreing.

Offeror

Total Composite Score

SunGard

5540

Ciber

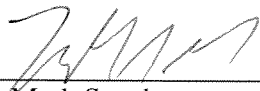
4453

The committee recommended the award of the contract to SunGard as that company had the highest composite score and is qualified to perform the work. I concur with the committee's recommendation.

Water Authority Board approval is required for this procurement. Negotiations with the vendor shall begin immediately upon your approval.

Approved:

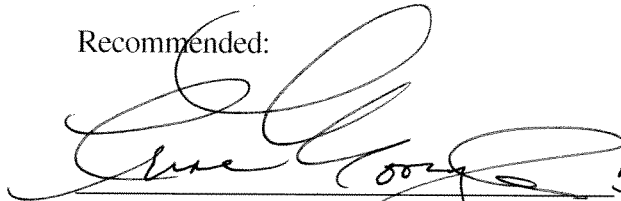
Recommended:



Mark Sanchez
Executive Director

5/16/12

Date



Trina Mooneyham
Applications Manager

002
5-16-12

Date

Attachment: Composite Score Sheet

Original: Thomas Courtin, Senior Buyer, ABCWUA, DFAS
Copy: Ramona Martinez, Materials Management Officer, COA DFAS
File: P2012000021

Enterprise Resource Planning System (ERP)
FINAL EVALUATION
P2012000021

EVALUATOR	EVALUATION CRITERIA	EVALUATION FACTORS	OFFERORS	
			Ciber	Sun Gard
TM	Experience and qualifications of the Offeror and personnel as shown on staff resumes to perform tasks described in Part 3, Scope of Services. The Offeror's past performance on projects of similar scope and size.	Up to 100	75	100
CF			85	95
SA			100	100
TO			75	70
CW			75	80
JB			90	100
SUB TOTAL			500	545
TM	This includes the adequacy of proposed project management methods and detailed plans to meet the objectives of each task, activity, etc. as it relates to meeting those items defined in Part 3, Scope of Services. The overall ability of the Offeror, as judged by the evaluation committee, to successfully complete the project while mitigating risk. This judgment will be based upon factors such as the project management plan and availability of staff and resources.	Up to 300	275	275
CF			275	225
SA			250	280
TO			250	275
CW			250	250
JB			200	280
SUB TOTAL			1500	1585
TM	Offeror's response follows the Water Authority response requirements, is complete, coherent, legible, and responsive. Ad Hoc Committee is able to evaluate the response easily.	Up to 400	325	390
CF			300	375
SA			300	380
TO			325	350
CW			325	335
JB			350	380
SUB TOTAL			1925	2210
SUB TOTAL TECHNICAL SCORE			3925	4340
TM	Cost Proposal – The costs proposed by the Contractor as described in Section 2.2 of this RFP to perform the tasks listed in Part 3, Scope of Services. The evaluation of this section will occur after the technical evaluation, based on a cost / price analysis.	Up to 200	88	200
CF			88	200
SA			88	200
TO			88	200
CW			88	200
JB			88	200
SUB TOTAL			528	1200
SUB TOTAL COMPOSITE SCORE			Up to 6,000	4453
5% LOCAL BUSINESS PREFERENCE			0.0	0.0
5% SMALL BUSINESS PREFERENCE			0.0	0.0
TOTAL COMPOSITE SCORE			4453.0	5540.0

Enterprise Resource Planning System (ERP)
P2012000021

EVALUATOR	EVALUATION CRITERIA	EVALUATION FACTORS	OFFERORS					
			Ciber	Denovo	Dinero	Sparta	Tyler	Sun Gard
TM	Experience and qualifications of the Offeror and personnel as shown on staff resumes to perform tasks described in Part 3, Scope of Services. The Offeror's past performance on projects of similar scope and size.	Up to 100	75	85	85	75	75	75
CF			90	90	80	75	60	90
SA			95	90	75	60	50	90
TO			85	80	50	60	50	80
CW			80	75	65	50	60	75
JB			85	50	50	50	95	95
	SUB TOTAL		510	470	405	370	390	505
TM	This includes the adequacy of proposed project management methods and detailed plans to meet the objectives of each task, activity, etc. as it relates to meeting those items defined in Part 3, Scope of Services. The overall ability of the Offeror, as judged by the evaluation committee, to successfully complete the project while mitigating risk. This judgment will be based upon factors such as the project management plan and availability of staff and resources.	Up to 300	275	200	175	225	150	150
CF			275	275	250	200	200	200
SA			280	280	250	210	200	200
TO			275	200	200	250	125	175
CW			250	175	200	175	150	150
JB			250	150	200	150	250	250
	SUB TOTAL		1605	1280	1275	1210	1075	1125
TM	Offeror's response follows the Water Authority response requirements, is complete, coherent, legible, and responsive. Ad Hoc Committee is able to evaluate the response easily.	Up to 400	380	350	200	100	210	290
CF			375	300	250	150	250	300
SA			380	290	230	100	260	310
TO			350	325	250	100	200	325
CW			325	325	250	100	200	325
JB			350	200	300	250	350	380
	SUB TOTAL		2160	1790	1480	800	1470	1930
	SUB TOTAL TECHNICAL SCORE		4275	3540	3160	2380	2935	3560
TM	Cost Proposal – The costs proposed by the Contractor as described in Section 2.2 of this RFP to perform the tasks listed in Part 3, Scope of Services. The evaluation of this section will occur after the technical evaluation, based on a cost / price analysis.	Up to 200	58	81	103	47	141	151
CF			58	81	103	47	141	151
SA			58	81	103	47	141	151
TO			58	81	103	47	141	151
CW			58	81	103	47	141	151
JB			58	81	103	47	141	151
	SUB TOTAL		348	486	618	282	846	906
	SUB TOTAL COMPOSITE SCORE	Up to 6000	4623	4026	3778	2662	3781	4466
	5% LOCAL BUSINESS PREFERENCE		0.0	0.0	0.0	0.0	0.0	0.0
	5% ADDITIONAL SMALL BUSINESS PREFERENCE		0.0	0.0	0.0	0.0	0.0	0.0
	TOTAL COMPOSITE SCORE		4623.0	4026.0	3778.0	2662.0	3781.0	4466.0