
Meeting Date: September 18, 2024
Staff Contact: Mark Kelly, Water Resources Manager

TITLE: C-24-28 – Approval of Contract with Water Resources On Call Services for P2024000009

ACTION: Recommend Approval

SUMMARY:

The Albuquerque Bernalillo County Water Utility Authority (Water Authority) issued a Request for Proposals (RFP) P2024000009, Water Resources on Call Services, to solicit proposals from qualified vendors to include Water Resources on Call Services.

The RFP was posted on the BidSync website and advertised in the local newspaper. Nine (9) responsive offers were received and submitted for evaluation. The Ad Hoc Committee reviewed, evaluated, and scored the response in accordance with the evaluation criteria published in the RFP.

Listed are all the respondents' average composite scores with all applicable preferences applied as indicated in the scoring details. The largest total composite score possible without preferences applied is 1000.

<u>Offeror</u>	<u>Total Composite Score</u>
Hazen & Sawyer	1054.0
Intera Incorporated	930.0
Daniel B Stephens	835.0
HDR	825.0
SWCA	711.0
Tetra Tech	773.0
John Shoemaker & Associates	775.0
RESPEC	691.0
NV5	660.0

The Committee recommends the award of the contract to Water Resources on Call Services as Hazen & Sawyer, Intera, DBS, HDR, JSAI, Tetra Tech, and SWCA all have the highest average composite score, and are qualified to perform the work, and capable of meeting the Water Authority's needs.

If approved by the Board, the price agreement will be issued by the Water Authority to enable these to provide these services. Approval of this item shall also serve as

delegation of authority for the Executive Director to approve all future amendments to this price agreement, if any.

FISCAL IMPACT:

Expected to exceed \$500,000.00 not including NM GRT, for which appropriations have already been made.



Memo

To: Mark S. Sanchez, Executive Director
Diane Agnew, Water Rights Program Manager

From: Candida Kelcourse, Purchasing Officer *OK*

Date: February 6, 2024

Re: Ad Hoc Committee for P2024000009, "Water Resources On Call Services"

The following individuals are recommended to serve as members of the Ad Hoc Advisory Committee ("Committee") for the Request for Proposals for Water Resources On Call Services. This Committee will review and evaluate proposals and submit a ranked list of offerors to you for selection.

- Diane Agnew, Committee Chair
- Mark Kelly, Member
- Carlos Bustos, Member
- Kelsey Bicknell, Member

I will manage the Request for Proposals and serve as a procedural advisor to the Committee. Subject Matter Experts may be added throughout the RFP process as deemed necessary by the Purchasing Department.

I respectfully request your approval of this Committee in order to start the Request for Proposals process.

APPROVED:

Mark S. Sanchez

Mark S. Sanchez
Executive Director
Date: 2/6/24 12:38 MST

RECOMMENDED:

Diane Agnew

Diane Agnew
Water Rights Program Manager
Date: 2/6/24 11:57 MST

Original: RFP File

Memo

To: Mark S. Sanchez, Executive Director
Diane Agnew, Water Rights Program Manager

From: Amberly Mirabal, Administrative Specialist *AM*

Through: Michelle Chavez, Senior Buyer *MC*
Candida Kelcourse, Purchasing Officer *CK*

Date: April 11, 2024

Re: Recommendation of Award P2024000009, "Water Resources On-Call Services"

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors for on call water resource services.

The RFP was posted on BidSync and advertised in the local newspaper. Nine (9) responsive offers were received and submitted for evaluation. The Ad Hoc Evaluation Committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP.

Listed are all the respondents' average composite scores with all applicable preferences applied as indicated in the scoring details. The largest total composite score possible without preferences applied is 1000.

<u>Offeror</u>	<u>Total Composite Score</u>
Hazen & Sawyer	1054
Intera Incorporated	930
Daniel B. Stephens	835
HDR	825
SWCA	711
Tetra Tech	773
John Shomaker & Associates	775
RESPEC	691
NV5	660

The committee recommends award of contract to **Hazen & Sawyer, Intera, DBS, HDR, JSAI, Tetra Tech, and SWCA** as these companies have the highest average composite scores after final scoring and are qualified to perform the work. The Purchasing Department concurs with the Committee's recommendation.

Approved:

Mark S. Sanchez

4/11/24 15:25 MDT

Mark S. Sanchez
Executive Director

Date

Recommended:

Diane Agnew

4/11/24 14:57 MDT

Diane Agnew
Water Rights Program Manager

Date

Enclosures: Composite Score Sheet

Evaluation Portal Administration

Composite Score Tabulation: P202400009 Water Resources On Call Services

[Hide Pref](#)

Total # of Evaluations:		Hazen	Intera	DBS&A	HDR	SWCA	Tetra Tech	JSAI	RESPEC	NV5
		4	4	4	4	4	4	4	4	4
Evaluation Criteria	Max Points	Hazen	Intera	DBS&A	HDR	SWCA	Tetra Tech	JSAI	RESPEC	NV5
Understanding of Work/Proposed Approach	300	275.0	237.5	193.8	193.8	206.3	187.5	150.0	143.8	125.0
Personnel Experience	300	293.8	243.8	212.5	206.3	212.5	175.0	181.3	175.0	162.5
Company Experience	300	281.3	237.5	225.0	221.3	218.8	206.3	181.3	168.8	168.8
Cost Proposal	100	75.0	83.3	75.0	75.0	75.0	75.0	83.3	75.0	75.0
Total	1000	924.0	800.0	705.0	695.0	711.0	643.0	595.0	561.0	530.0
Preferences (%)		13%	13%	13%	13%	0%	13%	18%	13%	13%
Preferences (pts)		130	130	130	130	0	130	180	130	130
Total w/ Pref	1000	1054.0	930.0	835.0	825.0	711.0	773.0	775.0	691.0	660.0

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