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Meeting Date: December 13, 2023

Staff Contact: Debra Walz-Burkett, Applications Manager

**TITLE: C-23-26 – Approving Price Agreement with EMA Inc. for Maximo Managed Professional & Other Services as a result of P202400002**

**ACTION: Recommend Approval**

**Summary:**

The Albuquerque Bernalillo County Water Utility Authority issued a Request for Proposals (RFP), P202400007, Maximo Managed Professional & Other Services, to solicit proposals from qualified vendors to enter into a price agreement for managed professional and other related services for our current Maximo inventory and asset management system.

The RFP was posted on the BidSync website and advertised in the local newspaper. Three (3) responses were received and submitted for evaluation. The Ad Hoc Committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP.

Listed are the respondents' average composite scores. No Offeror qualified for small and/or local, NM Resident, Veteran, or Native American preferences, thus none were applied. The largest total composite score possible without preferences applied is 1000.

<b><u>Offeror</u></b>	<b><u>Total Composite Score</u></b>
EMA Inc.	935
Bahwan Cyber Teck Inc.	819
Arora Engineers Inc.	845

The Committee recommends awarding the price agreement to EMA Inc. as they have the highest average composite score, are qualified to perform the work, and capable to meet the Water Authority's needs.

Resolution R-18-14 requires board approval for any purchase in an amount exceeding \$500,000.

The Water Authority's Financial and Business Services Division is recommending funding for this new price agreement cap to allow for the purchase of this service throughout the contract term. The estimated expenditures under this price agreement is expected to exceed \$500,000; however, actual expenses will be incurred as services are provided.

If approved by the Board, the price agreement will be issued by the Water Authority to enable EMA Inc. to provide Maximo services for the contract term of four years. Approval of this item shall also serve as delegation of authority for the Executive Director to approve all future amendments to this price agreement, if any.

**FISCAL IMPACT:**

The Water Authority has budgeted funds to cover expenses pursuant to this price agreement.

<b>Composite Score Tabulation</b>						
<b>P2024000002 Maximo Managed Services</b>						
<b>EVALUATION CRITERIA</b>	<b>EVALUATION FACTORS (Max pts)</b>	<b>Offers</b>				
		<b>Arora Engineers Inc</b>	<b>Bahwan Cyber Teck Inc.</b>	<b>EMA Inc</b>		
<b>1. Personnel Experience</b>	<b>300</b>	255	244	290		
<b>2. Company Experience</b>	<b>300</b>	254	240	289		
<b>3. Proposed Approach to Tasks</b>	<b>300</b>	246	235	276		
<b>4. Cost Proposal</b>	<b>100</b>	90	100	80		
<b>TOTAL COMPOSITE SCORES</b>		<b>845</b>	<b>819</b>	<b>935</b>		
<b>Resident/Native American Resident Business Preference</b>	<b>Up to 8%</b>					
<b>Resident Veteran/Native American Veteran Business Preference</b>	<b>Up to 10%</b>					
<b>Recycled Content Goods Preference</b>	<b>Up to 5%</b>					
<b>Local Business Preference</b>	<b>Up to 5%</b>					
<b>Small Business Preference</b>	<b>Up to 5%</b>					
<b>Pay Equity Preference</b>	<b>Up to 5%</b>					
<b>18% Preference Max</b>						
<b>TOTAL COMPOSITE SCORES WITH PREFERENCES</b>		<b>845</b>	<b>819</b>	<b>935</b>		
<b>RANKING</b>		<b>2</b>	<b>3</b>	<b>1</b>		
		<b>Arora Engineers Inc</b>	<b>Bahwan Cyber Teck Inc.</b>	<b>EMA Inc</b>		

# Memo

**To:** Mark S. Sanchez, Executive Director  
Debra K Walz-Burkett, Applications Manager

**From:** Jose A. Garcia III, Senior Buyer *JAG*

**Through:** Candida Kelcourse, Purchasing Officer *CK*

**Date:** 11/13/2023

**Re:** Recommendation of Award P2024000002 Maximo Managed Professional & Other Services

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors for Maximo Managed Professional & Other Services.

The RFP was posted on BidSync and advertised in the local newspaper. Three (3) responsive offers were received and submitted for evaluation. The Ad Hoc Evaluation Committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP.

Listed are all the respondents' average composite scores with all applicable preferences applied as indicated in the scoring details. The largest total composite score possible without preferences applied is 1000.

<u>Offeror</u>	<u>Total Composite Score</u>
Arora Engineers	845
Bahwan Cyber Teck Inc.	819
EMA Inc.	935

The committee recommends the award of contract to EMA Inc. as that company had the highest average composite score after final scoring and is qualified to perform the work. The Purchasing Department concurs with the Committee's recommendation.

Approved:

Recommended:

*Mark S. Sanchez*

11/13/23 17:42 MST

Mark S. Sanchez  
Executive Director

Date

*Debra Walz-Burkett*

11/13/23 16:18 MST

Debra K Walz-Burkett  
Applications Manager

Date

Enclosures: Composite Score Sheet

**Composite Score Tabulation  
P2024000002 Maximo Managed Services**

EVALUATION CRITERIA	EVALUATION FACTORS (Max pts)	Offers		
		Arora Engineers Inc	Bahwan Cyber Teck Inc.	EMA Inc
1. Personnel Experience	300	255	244	290
2. Company Experience	300	254	240	289
3. Proposed Approach to Tasks	300	246	235	276
4. Cost Proposal	100	90	100	80
<b>TOTAL COMPOSITE SCORES</b>		<b>845</b>	<b>819</b>	<b>935</b>
Resident/Native American Resident Business Preference	Up to 8%			
Resident Veteran/Native American Veteran Business Preference	Up to 10%			
Recycled Content Goods Preference	Up to 5%			
Local Business Preference	Up to 5 %			
Small Business Preference	Up to 5%			
Pay Equity Preference	Up to 5%			
18% Preference Max				
<b>TOTAL COMPOSITE SCORES WITH PREFERENCES</b>		<b>845</b>	<b>819</b>	<b>935</b>
<b>RANKING</b>		<b>2</b>	<b>3</b>	<b>1</b>
		Arora Engineers Inc	Bahwan Cyber Teck Inc.	EMA Inc