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Meeting Date: November 19, 2014  
Staff Contact: Nancy Musinski, Principal Engineer

**TITLE: C-14-28 - Recommendation of Award, P201500002, Nutrient Monitoring System Supplier**

**ACTION: Recommend Approval**

**SUMMARY:**

The Albuquerque Bernalillo County Water Utility Authority (Water Authority) issued the subject Request for Proposals (RFP) to solicit responses from qualified vendors to provide Nutrient Monitoring System Supplier services. The RFP was posted on the SICOMM website and advertised in the local newspapers.

Two responses were received and submitted for evaluation. On November 6, 2014, the Ad Hoc Evaluation Committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP. Hach Company (Hach) presented a comprehensive package of services along with a competitive price. Hach has the more robust nutrient monitoring system and can provide the support and technical services desired by Southside Water Reclamation Plant (SWRP) staff.

The Ad Hoc Evaluation Committee included Jeffrey Romanowski, SWRP Chief Engineer; Joey Nogales, SWRP Operations Superintendent; Jeffrey Romero, SWRP Maintenance Superintendent; Anthony Montoya, Centralized Engineering Chief Engineer; and Nancy Musinski, SWRP Program Manager. Listed below are the scores of the two respondents.

<u>Offeror</u>	<u>Total Composite Score</u>
Hach	4325.0
S::Can	3515.0

The committee recommended the award of a contract to **Hach**, as that company had the highest composite score, is qualified to perform the work, and meets the requirements of the RFP.

**FISCAL IMPACT:**

The funding is within the Reclamation Rehabilitation Asset Management Plan's FY15 budget.

# Memo

**To:** Mark S. Sanchez, Executive Director

**From:** Nancy Musinski 

**Date:** 11/6/2014

**Re:** Recommendation of Award, P2015000002, Nutrient Monitoring System

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors to provide a Nutrient Monitoring System.

The RFP was posted on the Sicomm website and advertised in the local newspapers. Two (2) responses were received and submitted for evaluation. The ad hoc evaluation committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP.

Listed are the respondents' composite scores with small and/or local preferences and the NM Resident Preference applied for the offeror with an asterisk. The largest total composite score possible without preferences applied is 5,000.

<u>Offeror</u>	<u>Total Composite Score</u>
Hach Company	4,325
S::Can	3,515

The committee recommended the award of contract to Hach Company as that company had the highest composite score and is qualified to provide the nutrient monitoring system. I concur with the committee's recommendation.


Water Authority Board approval is required for this procurement. Negotiations with the vendor shall begin immediately upon your approval.

Approved:

Recommended:

  
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Mark S. Sanchez  
Executive Director

11/7/14  
Date

  
\_\_\_\_\_  
John Stomp  
Chief Operations Officer

11/6/14  
Date

Attachments: Composite Score Sheet

Original: Thomas Courtin, Senior Buyer  
Copy: Lorraine Nunez, Purchasing Officer  
File: P2015000002

P2015000002

EVALUATOR	EVALUATION CRITERIA	EVALUATION FACTORS	OFFERORS	
			HACH	S::CAN
NM	Proposed Approach, including Offeror's general approach and plans to meet the requirements of the RFP.	Up to 100	80	30
JJR			95	90
JN			100	100
JR			90	70
AM			90	50
<b>SUB TOTAL</b>			<b>455</b>	<b>340</b>
NM	System Technical Characteristics, including thoroughness of technical information about the equipment being proposed, including accuracy and precision capability, and ease of operation, calibration, cleaning, and maintenance of equipment to be provided.	Up to 200	180	150
JJR			190	175
JN			200	150
JR			200	100
AM			175	100
<b>SUB TOTAL</b>			<b>945</b>	<b>675</b>
NM	Support and Service, including the availability of staff and resources, and support and service program for equipment during and after installation.	Up to 300	250	200
JJR			275	250
JN			275	250
JR			300	200
AM			250	150
<b>SUB TOTAL</b>			<b>1350</b>	<b>1050</b>
NM	Personnel and Company Experience, including qualifications of Offeror's staff to perform the tasks described, and the Offeror's past performance of providing equipment, training, and services on projects of comparable equipment, scope and size.	Up to 300	280	150
JJR			275	250
JN			300	250
JR			300	200
AM			250	100
<b>SUB TOTAL</b>			<b>1405</b>	<b>950</b>
<b>SUB TOTAL TECHNICAL SCORE</b>			<b>4155</b>	<b>3015</b>
NM	Cost Proposal. The costs proposed by the Offeror as described in Part 2, Section 2.2 to perform the tasks listed in Part 3, Scope of Services. The evaluation of this section will occur after the technical evaluation based on a cost/price analysis.	Up to 100	34	100
JJR			34	100
JN			34	100
JR			34	100
AM			34	100
<b>COST PROPOSAL TOTAL</b>			<b>170</b>	<b>500</b>
<b>SUB TOTAL COMPOSITE SCORE</b>			<b>4325</b>	<b>3515</b>
<b>TOTAL POSSIBLE COMPOSITE SCORE</b>		<b>5,000</b>		
<b>5% LOCAL BUSINESS PREFERENCE</b>			<b>0.0</b>	<b>0.0</b>
<b>5% NM RESIDENT PREFERENCE</b>			<b>0.0</b>	<b>0.0</b>
<b>5% SMALL BUSINESS PREFERENCE</b>			<b>0.0</b>	<b>0.0</b>
<b>TOTAL COMPOSITE SCORE</b>			<b>4,325</b>	<b>3,515</b>