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Meeting Date: December 2, 2015  
Staff Contact: Cody Stinson, Chief Information Officer

**TITLE: C-15-30 – Approving Recommendation of Award, P2015000005, Maximo Upgrade & Implementation Services**

**ACTION: Recommend Approval**

**SUMMARY:**

The Albuquerque Bernalillo County Water Utility Authority (Water Authority) issued the subject Request for Proposals (RFP) to solicit responses from qualified vendors to provide upgrade and implementation services for Maximo, which is the Water Authorities Asset Management and Work Order System. The RFP was posted on the SICOMM website and advertised in the local newspapers.

Two responses were received and submitted for evaluation. On November 18, 2015, the Ad Hoc Evaluation Committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP. EMA Inc. presented a comprehensive package of services along with the most competitive price. EMA has vast experience implementing and upgrading Maximo in the utilities & energy industry, and is competitively priced.

The Ad Hoc Evaluation Committee included Stan Allred, ABCWUA Chief Financial Officer; John Stomp, ABCWUA Chief Operating Officer; Cody Stinson, Chief Information Officer; Joel Berman, ABCWUA Chief Engineer Field Division; Charles Leder, ABCWUA Engineering Division Manager Plant; Trina Hill, ABCWUA IT Applications Manager; Mark Winslow, Business Process Asset Management Analyst. Listed below are the scores of the two respondents.

<u>Offeror</u>	<u>Total Composite Score</u>
EMA Inc.	6435
Total Resource Management	5353

The committee recommended the award of a contract to EMA Inc., as EMA had the highest composite score, is qualified to perform the work, and meets the requirements of the RFP.

**FISCAL IMPACT:**

Funding has been allocated for this project for FY16 & FY17 in the Information Services capital budget.



# Memo

**To:** Mark Sanchez, Executive Director  
**From:** Cody Stinson, Chief Information Officer  
**Date:** October 2, 2015  
**Re:** Amendment to the Reconstituted RFP Ad Hoc Committee Memorandum for "P2015000005, Maximo Upgrade Project"

The Reconstituted Ad Hoc Committee memorandum is amended to add the following individual to serve as a member of the Reconstituted Ad Hoc Committee (Committee) for the Request for Proposals "P2015000005, Maximo Upgrade Project".

Charles Leder, PE, Division Manager

I respectfully request your approval of this amendment to the Committee.

APPROVED:

  
\_\_\_\_\_  
Mark S. Sanchez  
Executive Director  
Date: 10/6/15

RECOMMENDED:

  
\_\_\_\_\_  
Stan Allred  
Chief Financial Officer  
Date: 10/6/15

Original: RFP File

Copy: Patty Jenkins, Executive Services Coordinator

# Memo

**To:** Mark S. Sanchez, Executive Director  
**From:** Stanley R. Allred, Chief Financial Officer  
**Date:** September 14, 2015  
**Re:** Reconstituted Ad Hoc Committee Memo for "P2015000005, Maximo Upgrade Project"

The Project Steering Committee and the Water Authority Administration have reviewed the composition of the Ad Hoc Evaluation Committee and determined a need for additional technical representation. This results from the loss of one of the technical members on the committee and the determination of a greater need for individuals on the committee who are qualified to evaluate the proposals on a technical basis.

The following individuals are recommended to serve as members of the Reconstituted Ad Hoc Advisory Committee "Committee" for the Request for Proposals for "Maximo Upgrade Project". This Committee will review and evaluate proposals for the Maximo Upgrade Project and submit a ranked list of offerors to you for selection.

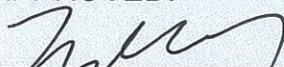
I respectfully request your approval of this amendment to the Committee.

Cody R. Stinson, Chief Information Officer, Committee Chair  
Stanley R. Allred, Chief Financial Officer  
John M. Stomp, III, P.E., Chief Operating Officer  
Mark E. Winslow, Asset Management Analyst  
Trina Norman, Applications Manager  
Joel Berman, P.E., Chief Field Engineer  
Rose Minton, Subject Matter Expert (SME)  
Mark Armijo, Systems Analyst, Subject Matter Expert (SME)

Thomas Courtin, Senior Buyer, will manage the Request for Proposals and serve as a procedural advisor to the Committee.

I respectfully request your approval of this Reconstituted Committee in order to continue the Request for Proposals process.

APPROVED:



Mark S. Sanchez  
Executive Director

Date: \_\_\_\_\_

RECOMMENDED:



Stanley R. Allred  
Chief Financial Officer

Date: 9/15/15



# Memo

**To:** Mark S. Sanchez, Executive Director  
**From:** Cody Stinson, Chief Information Officer *CMS*  
**Date:** November 19, 2015  
**Re:** Recommendation of Award, P2015000005, Maximo Upgrade Project

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors to provide services to upgrade Maximo Asset Management 6.2.5 to version 7.6. The RFP was posted on the Sicomm website and advertised in the local newspaper. Two (2) responses were received and submitted for evaluation. The ad hoc evaluation committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP.

The two respondents were invited to present how their products were to be implemented and to answer questions asked by the Ad Hoc Committee members. The respondents were rescored against the original criteria taking into consideration the information gathered during the presentations.

Listed are the respondents' total composite scores. Neither company qualified for the allowed preferences. The largest total composite score possible is 7,000.

<u>Offeror</u>	<u>Total Composite Score</u>
EMA, Inc.	6,435.0
Total Resource Management	5,353.0

The committee recommended the award of contract to EMA, Inc. as that company had the highest composite score and is qualified to perform the work. I concur with the committee's recommendation.

Water Authority Board approval is required for this procurement. Negotiations with the vendor shall begin immediately upon your approval.

Approved:

Recommended:

  
\_\_\_\_\_  
Mark S. Sanchez  
Executive Director  
Date 11/20/15

  
\_\_\_\_\_  
Stanley Allred  
Chief Financial Officer  
Date 11/19/15

Attachments: Composite Score Sheet

Original: Thomas Courtin, Senior Buyer  
Copy: Lorraine Nunez, Purchasing Officer  
File: P2015000005

P2015000005  
MAXIMO UPGRADE PROJECT  
FINAL EVALUATION

EVALUATOR	EVALUATION CRITERIA	EVALUATION FACTORS	OFFERORS	
			EMA, Inc.	Total Resource Management
CS	Offeror's proposed approach and project plan to meet the requirements of the RFP as demonstrated by Offeror's response to Part 2, Section 2.1.5, project methodology and	Up to 200	185	130
SA			175	100
JS			180	100
MW			180	170
TN			190	125
JB			175	150
CL			190	160
<b>SUB TOTAL</b>			<b>1275</b>	<b>935</b>
CS	Evaluation of the responses to a series of questions that will be asked of the references concerning the quality of Offeror's services, the timeliness of services, responsiveness to problems and complaints and the level of satisfaction with Offeror's overall performance as demonstrated by responses to Reference Questionnaire and response to Part 2, Section 2.1.4.	Up to 150	140	120
SA			125	100
JS			150	150
MW			150	150
TN			140	140
JB			150	125
CL			140	150
<b>SUB TOTAL</b>			<b>995</b>	<b>935</b>
CS	Offeror's past performance of providing services and training on projects/programs of similar scope, size, and module implementation as demonstrated by the Offeror's response to Part 2, Section 2.1.3, with responses to Reference Questionnaire and interviews.	Up to 150	120	110
SA			125	100
JS			150	100
MW			150	150
TN			140	145
JB			150	125
CL			130	140
<b>SUB TOTAL</b>			<b>965</b>	<b>870</b>
CS	Experience and qualifications of Offeror's staff to perform the tasks described as demonstrated by Offeror's response to Part 2, Section 2.1.6, responses to Reference Questionnaire and interviews.	Up to 350	330	240
SA			325	200
JS			300	200
MW			310	310
TN			335	275
JB			300	250
CL			340	320
<b>SUB TOTAL</b>			<b>2240</b>	<b>1795</b>
CS	Offeror's organization support services and capabilities as demonstrated by Offeror's response to Part 2, Section 2.1.6, Reference Questionnaire and interviews.	Up to 50	40	40
SA			25	25
JS			40	30
MW			40	40
TN			45	40
JB			25	25
CL			45	40
<b>SUB TOTAL</b>			<b>260</b>	<b>240</b>
<b>SUB TOTAL TECHNICAL SCORE</b>			<b>5735</b>	<b>4775</b>
CS	Cost Proposal – The costs proposed by the Contractor as described in Section 2.2 of this RFP to perform the tasks listed in Part 3, Scope of Services. The evaluation of this section will occur after the technical evaluation, based on a cost / price analysis.	Up to 100	100	82.6
SA			100	82.6
JS			100	82.6
MW			100	82.6
TN			100	82.6
JB			100	82.6
CL			100	82.6
<b>COST PROPOSAL SUB TOTAL</b>			<b>700</b>	<b>578.2</b>
<b>SUB TOTAL COMPOSITE SCORE</b>			<b>Up to 7000</b>	<b>6435</b>
5% LOCAL BUSINESS PREFERENCE			0.0	0.0
5% ADDITIONAL SMALL BUSINESS PREFERENCE			0.0	0.0
<b>TOTAL COMPOSITE SCORE</b>			<b>6435</b>	<b>5353</b>