



Meeting Date: November 16, 2017

Staff Contact: Charles S. Leder, P.E., Engineering Division Plant Manager

**TITLE: C-17-34 – Approving Recommendation of Award, P2018000003  
Vulnerability Assessment**

**ACTION: Recommend Approval**

**SUMMARY:**

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors to provide Vulnerability Assessment Services.

The RFP was posted on the Sicomm website and advertised in the local newspapers. Two responses were received and submitted for evaluation. The ad hoc evaluation committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP. Pursuant to the process outlined in the City of Albuquerque Purchasing Ordinance and Rules & Regulations, and the subject RFP, the Ad Hoc Advisory Committee is submitting the following list, in ranking order:

<u>Offeror</u>	<u>Total Composite Score</u>	<u>Total Composite Score w/Preferences</u>
iParametrix	2,686	2,686
Tynwdd	2,736	2,736

After reviewing and discussing the submittals, **the committee recommended the contract be awarded to Tynwdd Consulting Group, LLC.**

**FISCAL IMPACT:**

The funding to support this contract is appropriated for Fiscal Year 2017.



# Memo

**To:** Mark S. Sanchez, Executive Director  
**From:** John M. Stomp, P.E., Chief Operating Officer  
**Date:** November 7, 2017  
**Re:** Recommendation of Award, P2018000003, Vulnerability Assessment

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors to provide Vulnerability Assessment Services.

The RFP was posted on the Sicom website and advertised in the local newspapers. Two (2) responses were received and submitted for evaluation. The ad hoc evaluation committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP. Pursuant to the process outlined in the City of Albuquerque Purchasing Ordinance and Rules & Regulations, and the subject RFP, the Ad Hoc Advisory Committee is submitting the following list, in ranking order:

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iParametrix	2,686	2,686
Tynwdd	2,736	2,736

After reviewing and discussing the submittals, the committee recommended the contract be awarded to Tynwdd Consulting Group, LLC. I concur with the committee's recommendation.

Water Authority Board approval is required for this procurement. Negotiations with the vendor shall begin immediately upon your approval.

Approved:

Recommended:

  
 \_\_\_\_\_  
 Mark S. Sanchez  
 Executive Director  
 11/7/17  
 Date

  
 \_\_\_\_\_  
 Stanley Allred  
 Chief Financial Officer  
 11/7/17  
 Date

Attachments: Composite Score Sheet

Original: Kelli De Angelis-Craig, Contract Administrator  
 Copy: Jonathan Daniels, Purchasing Officer  
 File: P2018000003

## Memo

To: Mark S. Sanchez, Executive Director  
From: John M. Stomp, P.E., Chief Operating Officer   
Date: October 31, 2017  
Re: **AD HOC COMMITTEE – RFP2018000003, “Vulnerability Assessment”**

The following individuals are recommended to serve as members of the Ad Hoc Advisory Committee (“Committee”) P2018000003 – Vulnerability Assessment. This Committee will review and evaluate the proposals and submit a ranked list of offerors to you for selection.

John M. Stomp, P.E. Chief Operating Officer, ABCWUA, Committee Chair  
Charles S. Leder, P.E., Engineering Division Manager, ABCWUA  
Frank J. Roth, Senior Policy Manager, ABCWUA

Kelli De Angelis-Craig, Contract Administrator, will manage the Request for Proposals and serve as a procedural advisor to the Committee.

I respectfully request your approval of this Committee so that the request for proposals can be published.

APPROVED:

RECOMMENDED:

  
\_\_\_\_\_  
Mark S. Sanchez  
Executive Director

  
\_\_\_\_\_  
John M. Stomp III, P.E.  
Chief Operating Officer

Date: 11/1/17

Date: 11/1/17

Original: Luz del Carmen Carreon, Executive Services Coordinator  
Copy: Kelli De Angelis-Craig, Contract Administrator

Request for Proposals P2018000003 Vulnerability Assessment

EVALUATION CRITERIA	EVALUATION FACTORS	OFFERORS		
		IParametrix	Tynwdd	
1. The Offeror's general approach and plans to meet the requirements of the RFP	Up to 100	90	100	JMS
		80	90	CL
		92	90	FR
		<b>SUB TOTAL</b>	<b>262</b>	<b>280</b>
2. The Offeror's detailed plans to meet the objectives of each task, activity, etc. on the required schedule.	Up to 100	90	100	JMS
		70	90	CL
		94	95	FR
		<b>SUB TOTAL</b>	<b>254</b>	<b>285</b>
3. Experience and qualifications of the Offeror and personnel as shown on staff resumes to perform tasks described in Part 3, Scope of Services.	Up to 150	130	140	JMS
		130	140	CL
		150	150	FR
		<b>SUB TOTAL</b>	<b>410</b>	<b>430</b>
4. Adequacy of proposed project management and resources to be utilized by the Offeror	Up to 150	130	140	JMS
		140	140	CL
		145	140	FR
		<b>SUB TOTAL</b>	<b>415</b>	<b>420</b>
5. The Offeror's past performance on projects of similar scope and size.	Up to 200	170	180	JMS
		150	190	CL
		175	150	FR
		<b>SUB TOTAL</b>	<b>495</b>	<b>520</b>
6. The overall ability of the Offeror, as judged by the evaluation committee, to successfully complete the project within the proposed schedule. This judgment will be based upon factors such as the project management plan and availability of staff and resources.	Up to 200	170	180	JMS
		180	190	CL
		200	200	FR
		<b>SUB TOTAL</b>	<b>550</b>	<b>570</b>
7. Cost Proposal – The costs proposed by the Contractor as described in Section 2.2 of this RFP to perform the tasks listed in Part 3, Scope of Services. The evaluation of this section shall occur after the technical evaluation, based on a cost/price analysis.	Up to 100	100	77	JMS
		100	77	CL
		100	77	FR
		<b>SUB TOTAL</b>	<b>300</b>	<b>231</b>
<b>TOTAL COMPOSITE SCORES</b>		<b>2688</b>	<b>2738</b>	
Small Preference	Up to 5%	0	0	
Local Preference	Up to 5%	0	0	
Resident Business Preference	Up to 5%	0	0	
Resident Veteran Preference	Up to 10%	0	0	
Pay Equity Preference	Up to 5%	0	0	
10% Preference Max		0	0	
<b>TOTAL COMPOSITE SCORES WITH PREFERENCES</b>		<b>2688</b>	<b>2738</b>	
<b>RANKING</b>		<b>2</b>	<b>1</b>	
		IParametrix	Tynwdd	