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Meeting Date: February 27, 2019  
Staff Contact: Charles Leder, Plant Division Manager

**TITLE: C-19-7 – Contract with Elite Energy Services for Reciprocating Engine Major Overhauls and Repairs**

**ACTION: Recommend Approval**

**Summary:**

The Albuquerque Bernalillo County Water Utility Authority (Water Authority) issued the Request for Proposals (RFP) to solicit responses from qualified vendors for Reciprocating Engine Major Overhauls and Repairs, P2019000006.

Approval is requested to enter into an agreement with Elite Energy Services to provide Major Engine Overhauls and Repairs through the issuance of a purchase order.

If approved by the Board, a purchase order will be issued by the Water Authority to enable Elite Energy Services to complete engine overhauls and repairs at the Southside Water Reclamation Plant and for other engines that power wells and booster pumps in the Water Authority's water system.

By entering into this agreement, the Water Authority can procure the services of Elite Energy Services to perform all major engine overhauls and repairs which are beyond the capabilities of Water Authority personnel.

**FISCAL IMPACT:**

The funding for FY19 will come from existing appropriations and future expenditures are subject to future appropriations and will be awarded on an as needed. The term of the agreements will be for two years, and may be extended for an additional year.





Albuquerque Bernalillo County  
Water Utility Authority

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## Memo

**To:** Mark S. Sanchez, Executive Director  
Charles S. Leder, Plant Division Manager

**From:** Andrea Chandler, Senior Buyer 

**Through:** Jonathan Daniels, Purchasing Officer 

**Date:** December 7, 2018

**Re:** Amended -Ad Hoc Committee for P2019000006, "Reciprocating Engine Major Overhauls & Repairs"


The following individuals are recommended to serve as members of the Ad Hoc Advisory Committee ("Committee") for the Request for Proposals for "Reciprocating Engine Major Overhauls & Repairs." This Committee will review and evaluate proposals and submit a ranked list of offerors to you for selection.

- Charles Leder, Committee Chair
- Larry Lairson, Member
- Jeff Romanowski, Member
- Ronnie Lovato, Member
- Jared Ray, Member
- Patrick McLee, Alternate Member


I will manage the Request for Proposals and serve as a procedural advisor to the Committee. Subject Matter Experts may be added throughout the RFP process as deemed necessary by the Purchasing Department.

I respectfully request your approval of this Committee in order to start the Request for Proposals process.

APPROVED:

  
\_\_\_\_\_  
Mark S. Sanchez  
Executive Director  
Date: 12/28/18

RECOMMENDED:

  
\_\_\_\_\_  
Charles S. Leder  
Plant Division Manager  
Date: 12-10-18

Original: RFP File

Copy: Luz del Carmen Carreon, Executive Services Coordinator



# Memo

**To:** Mark S. Sanchez, Executive Director  
**From:** Andrea Chandler, Senior Buyer   
**Through:** Jonathan Daniels, Purchasing Officer   
**Date:** February 4, 2019  
**Re:** Recommendation of Award, P2019000006, Reciprocating Engine Major Overhauls and Repairs

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors to enter into an agreement for major engine overhauls and repairs at the Southside Water Reclamation Plant and for well and booster pumps in the Water Authority's water system.

The RFP was posted on the Sicomm website and advertised in the local newspaper. One (1) responses was received and submitted for evaluation. The Ad Hoc evaluation committee reviewed, evaluated, and scored the response in accordance with the evaluation criteria published in the RFP.

Listed is the respondents average composite score. The largest total composite score possible without preferences applied is 1000.

<u>Offeror</u>	<u>Total Composite Score</u>
Elite Energy Services	818

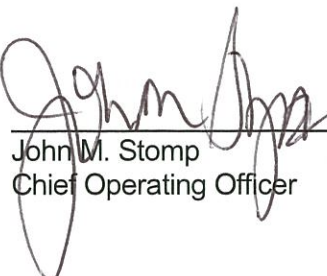
The committee recommended the award of contract to **Elite Energy Services** as that company had the highest average composite score after final scoring and is qualified to perform the work. I concur with the committee's recommendation.

Water Authority Board approval is required for this procurement.

Approved:

Recommended:

  
\_\_\_\_\_  
Mark S. Sanchez  
Executive Director  
Date 2/8/19

  
\_\_\_\_\_  
John M. Stomp  
Chief Operating Officer  
Date 2/8/19

Enclosures: Composite Score Sheet

**RECIPROCATING ENGINE MAJOR OVERHAULS AND REPAIRS**  
**Request for Proposals No. P2019000006**

EVALUATION CRITERIA	EVALUATION FACTORS	OFFERORS
		Elite Energy Services
1. Company Experience	Up to 300	240
2. Staff Experience	Up to 200	180
3. Other Company Informaion	Up to 200	165
4. Clarity, Quality, and Organization of Proposal	Up to 100	75
5. Cost Proposal	Up to 200	158
TOTAL COMPOSITE SCORES		818
Resident Business Preference	Up to 5%	
Resident Veteran Business Preference	Up to 10%	
Recycled Content Goods Preference	Up to 5%	
Local Business Preference	Up to 5 %	
Small Business Preference	Up to 5%	
Pay Equity Preference (NOT CURRENTLY AVAILABLE)	Up to 5%	
15% Preference Max		0
TOTAL COMPOSITE SCORES WITH PREFERENCES		818
RANKING		1
		Elite Energy Services