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Meeting Date: December 4, 2019  
Staff Contact: David Laughlin, Chief Engineer

**TITLE: C-19-36 - Approval of Contract for On Call Engineering and Related Services**

**ACTION: Recommend Approval**

**SUMMARY:**

The Albuquerque Bernalillo County Water Utility Authority issued the Request for Proposals (RFP) P2020000003, On Call Professional Engineering and Related Services to solicit proposals from qualified vendors to provide as needed engineering and related services.

The RFP was posted on BidSync and advertised in the local newspaper. Eighteen (18) responses were submitted for evaluation. The Selection Advisory Committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP.

Based on the recommendation of the Selection Advisory Committee, the Executive Director recommends the award of a contract to **Smith Engineering, AECOM, CH2M/Jacobs, Molzen Corbin, Carollo, Bohannon Huston, CDM-Smith, Huitt Zollars, Hazen & Sawyer, Souder Miller, Wilson & Co., Garver, WH Pacific (NV5 Global, Inc.), Brown & Caldwell, and Wood Environmental**, as these Consultants had the highest composite scores, are qualified to perform the work, and meet the requirements of the RFP. The highest total composite score possible without preferences applied is 100. All scores listed are the combined average of all Committee members with applicable preferences applied. The respective scores are as follows:

<u>Respondent Score</u>	
Brown & Caldwell	83
Garver	85
Hazen & Sawyer	88
Carollo	92
Horrocks	74
Smith	97
Bohannon Huston	92
Souder Miller	86
AECOM	97
Stantec	81
Wilson & Co.	85

CDM-Smith	89
CH2M/ Jacobs	96
Molzen Corbin	93
Wood Env.	83
Huitt Zollars	89
WH Pacific	83
NCS	72

Approval of this item will delegate signature authority to the Executive Director to enter into a contract with **Smith Engineering, AECOM, CH2M/ Jacobs, Molzen Corbin, Carollo, Bohannon Huston, CDM-Smith, Huitt Zollars, Hazen & Sawyer, Souder Miller, Wilson & Co., Garver, WH Pacific (NV5 Global, Inc.), Brown & Caldwell, and Wood Environmental** to perform as needed engineering and related services. Approval of this item shall also serve as delegation of authority for the Executive Director to approve all future amendments to these agreements, if any.

If approved by the Board, Agreements will be executed between the Water Authority and these Vendors for on call engineering services.

**FISCAL IMPACT:**

The funding to support these contracts will come out of the FY20-22 Water Authority budget. The term of the agreements will be for three years.

# Memo

**To:** Mark S. Sanchez, Executive Director

**From:** Candida Kelcourse, Purchasing Administrator *CK*

**Through:** Jonathan Daniels, Chief Purchasing Officer *JD*

**Date:** September 24, 2019

**Re:** Recommendation of Award, P2020000003, On-Call Professional Engineering and Related Services

The Albuquerque Bernalillo County Water Utility Authority issued the referenced Request for Proposals (RFP) to solicit proposals from qualified vendors to provide as needed engineering and related services.

The RFP was posted on the BidSync website and advertised in the local newspaper. Eighteen (18) responses were received and submitted for evaluation. The Selection Advisory Committee reviewed, evaluated, and scored the responses in accordance with the evaluation criteria published in the RFP.


Listed are all the respondents' average composite scores with preferences applied for the offeror(s) with an asterisk (\*). The largest total composite score possible without preferences applied is 100.

<u>Offeror</u>	<u>Total Composite Score</u>
Brown & Caldwell	83
Garver	85
Hazen & Sawyer	88
Carollo Engineers	87
Horrocks Engineers	74*
Smith Engineering	97*
Bohannon Huston	92*
Souder Miller & Associates	86*
AECOM	97*
Stantec	81
Wilson & Company	85*
CDM Smith	89*
CH2M Hill/Jacobs	96*
Molzen Corbin	93*
Wood Environment & Infrastructure	83*
Huitt-Zollars	89*
WH Pacific	83
NCS Engineers	72*

The Committee recommends the award of contract to the following Consultants: **Brown & Caldwell, Garver, Hazen & Sawyer, Carollo Engineers, Smith Engineering, Bohannon Huston, Souder Miller & Associates, AECOM, Wilson & Company, CDM Smith, CH2M Hill/Jacobs, Molzen Corbin, Wood Environment & Infrastructure, Huitt-Zollars, and WH Pacific** as these companies had the highest average composite scores after final scoring and are qualified to perform the work. I concur with the Committee's recommendation.

Water Authority Board approval may be required for this procurement.

Approved:

  
Mark S. Sanchez  
Executive Director

*9/25/19*  
Date

Recommended:

  
John M. Stomp  
Chief Operating Officer

*9/25/19*  
Date

Enclosures: Composite Score Sheet

**PURCHASING DIVISION**

Composite Score Tabulation P2020000003 ON-CALL PROFESSIONAL ENGINEERING AND RELATED SERVICES PROJECT NO. 02210.00																			
EVALUATION CRITERIA	EVALUATION FACTORS (Max pts)	OFFERORS																	
		Brown & Caldwell	Garver	Hazen & Sawyer	Carollo	Horrocks	Smith	Bohannon Huston	Souder Miller	AECOM	Stantec	Wilson & Co.	CDM	CH2M/ Jacobs	Molzen Corbin	Wood Env.	Hultt Zollars	WH Pacific	NCS
1. General Information: Establishment of the firm; number of employees; technical disciplines; registrations; location the services will be performed.	5	4	4	4	5	4	5	5	5	5	5	5	5	4	5	5	5	5	4
2. Assigned Personnel: Organization plan for the management of the Services; organizational chart; name, title and direct labor cost of all personnel to be used for the Service; summary description of proposed work for each individual; list of all subconsultants to be used for the Services and a summary description of the proposed work to be performed by each; qualifications of all personnel including unique knowledge, experience, field(s) of specialization, and education.	35	29	30	30	30	25	31	28	27	31	28	26	30	30	28	28	25	29	18
3. Experience & Specialized Capabilities of the Offeror: Specific areas of expertise; Specialized Capability of Firm Matrix; description of projects of a similar nature to those indicated in the matrix; Project Manager experience; LEED Certified projects.	35	29	30	32	32	21	30	28	24	30	29	25	30	30	30	26	29	29	18
4. Cost Control/Rate Factors: Cost control and cost estimating techniques; cost control of the design process; cost control of the construction cost; cost estimating techniques; comparisons of bid award amounts to final cost estimates; proposed Cost Multiplier of Direct Labor Costs; proposed Direct Labor Costs; proposed Cost Multiplier of subconsultants' charges.	15	12	12	13	12	11	13	12	12	13	12	11	12	13	12	12	12	12	10
5. Quality and Content of Proposal: Each Offeror shall exhibit their ability to submit a quality Proposal communicating a realistic approach, technical soundness, and enhancements to elements that are outlined in this RFP. Points may be deducted in this category if Proposal contains errors in spelling, punctuation, grammar, formatting or organizational mistakes. Clarity and realism in approach, technical soundness, and proposed enhancements to elements that are outlined in the RFP may also affect points in this category.	10	9	8	9	9	8	9	8	8	8	8	9	8	9	8	7	8	8	7
TOTAL COMPOSITE SCORES		83	85	88	87	69	87	82	76	87	81	75	84	86	83	78	79	83	57
Resident Business Preference	Up to 5%					5	5	5	5	5		5	5	5	5	5	5		5
Resident Veteran Business Preference	Up to 10%																		
Recycled Content Goods Preference	Up to 5%																		
Local Business Preference	Up to 5 %						5	5	5	5		5		5	5		5		5
Small Business Preference	Up to 5%																		5
Pay Equity Preference (NOT CURRENTLY AVAILABLE)	Up to 5%																		
15% Preference Max		0	0	0	0	5	10	10	10	10	0	10	5	10	10	5	10	0	15
TOTAL COMPOSITE SCORES WITH PREFERENCES		83	85	88	87	74	97	92	86	97	81	85	89	96	93	83	89	83	72
RANKING		14	12	8	9	17	1	5	10	1	16	11	6	3	4	15	7	13	18
		Brown & Caldwell	Garver	Hazen & Sawyer	Carollo	Horrocks	Smith	Bohannon Huston	Souder Miller	AECOM	Stantec	Wilson & Co.	CDM	CH2M/ Jacobs	Molzen Corbin	Wood Env.	Hultt Zollars	WH Pacific	NCS