



# Technical Customer Advisory Committee

## ACTION SUMMARY

**January 9, 2020**

Members Present:

Melissa Armijo  
Dave Hill  
Erwin Melis  
Amy Miller  
Ron Schwarzwald

Members Excused:

Janie Chermak  
Robert Fowlie  
Scott Verhines

Water Authority Staff Present:

Mark Kelly, Compliance Division Manager  
Elizabeth Anderson, Chief Innovation & Performance Manager

### **Item 1 – Call to Order - Note presence of quorum**

The meeting was called to order at 4:02 pm by Water Authority staff member Elizabeth Anderson. Chair Janie Chermak was not able to attend the meeting. Vice Chair Andrew Bernard resigned as noted in the November 7, 2019 action summary. Consequently, Water Authority staff ran the meeting up to the point where the new chair and vice-chair were elected.

### **Item 2 – Approval of Agenda**

Ron Schwarzwald made a motion to approve the agenda. Erwin Melis seconded the motion. The motion passed on an 5-0 vote.

For: 5      Armijo, Hill, Melis, Miller, Schwarzwald  
Against: 0  
Excused: 3      Chermak, Fowlie, Verhines

### **Item 3 – Election of Chair/Vice-Chair**

Ron Schwarzwald nominated Amy Miller for the position of chair. Amy Miller nominated Ron Schwarzwald for the position of vice-chair. Erwin Melis seconded the motions. The motions passed on a 5-0 vote.

For: 5 Armijo, Hill, Melis, Miller, Schwarzwaldner  
Against: 0  
Excused: 3 Chermak, Fowlie, Verhines

**Item 4 – Approval of November 7, 2019 Action Summary**

Melissa Armijo made a motion to approve the action summary. Erwin Melis seconded the motion. The motion passed on a 5-0 vote.

For: 5 Armijo, Hill, Melis, Miller, Schwarzwaldner  
Against: 0  
Excused: 3 Chermak, Fowlie, Verhines

**Item 5 – Presentation on the Water Authority’s new NPDES Permit**

Mark Kelly gave a presentation on the new NPDES permit recently issued by EPA to the Water Authority. The presentation included an overview of what an NPDES permit is and the purpose of this permit, the Water Authority’s NPDES Program, and recent changes to the NPDES permit.

**Item 6 – Approval of Open Meetings Resolution**

Ron Schwarzwaldner made a motion to approve the resolution. Dave Hill seconded the motion. The motion passed on a 5-0 vote.

For: 5 Armijo, Hill, Melis, Miller, Schwarzwaldner  
Against: 0  
Excused: 3 Chermak, Fowlie, Verhines

**Item 7 – Approval of 2020 Work Plan**

TCAC members reviewed the work plan and suggested that field trips be provided to supplement the presentations providing overviews of the water and wastewater system operations, such as field trips to the San Juan Chama Surface Water Treatment Plant and diversion facilities, pump stations, and the Southside Water Reclamation Plant. TCAC members also expressed interest in seeing benchmarks/metrics relating to Water 2120, which is a topic that would be covered during the presentations on FY21 Goals & Objectives and Water 2120 Projects and Plans. Erwin Melis made a motion to approve the 2020 Work Plan. Melissa Armijo seconded the motion. The motion passed on a 5-0 vote.

For: 9 Armijo, Hill, Melis, Miller, Schwarzwaldner  
Against: 0  
Excused: 0 Chermak, Fowlie, Verhines

**Item 8 – Public Comment**

None.

**Item 9 – Adjournment**

The meeting concluded at 5:02 pm.