



Albuquerque Bernalillo County Water Authority

Albuquerque/Bernalillo
County
Government Center
One Civic Plaza
Albuquerque, NM 87102

Legislation Text

File #: C-19-9, Version: 1

Approval of Contract with Judith L. Durzo, Attorney at Law, The Greaser Law Firm LLC, and Ripley B. Harwood, P.C. for personnel hearing officer services

The Water Authority Merit System Ordinance provides that employees are allowed to appeal disciplinary decisions to a Personnel Hearing Officer. The Merit System Ordinance also requires that the Executive Director use a competitive process to select up to three Personnel Hearing Officers, subject to the approval of the Water Authority Board (Section, 10-1-23 (A)). To comply with this provision, the Water Authority issued an RFP to solicit proposals from vendors qualified to provide Personnel Hearing Officer services for disciplinary appeals.

The RFP was posted on SicomNet and advertised in the local newspaper. Three responses were submitted for evaluation. The three responses were reviewed, evaluated and scored by the Ad Hoc Committee consisting of the three members of the Water Authority's Labor Management Relations Board.

Based on the recommendations of the Ad Hoc Committee, the Executive Director recommends all three respondents be awarded contracts. The respective scores after all rounds of scoring are as follows:

<u>Respondent</u>	<u>Score</u>
Judith Durzo, Esq.	933
The Graeser Law Firm LLC	917
Ripley B. Harwood, P.C.	917

This approval is intended to delegate signature authority to the Executive Director to enter into a contract with all three Respondents, to comply with the Merit System Ordinance, to provide Personnel Hearing Officer services based on the Recommendation of Award of RFP, P2019000008.

If approved by the Board, an Agreement will be executed between the Water Authority and each Respondent to enable them to provide these services, as needed.

FISCAL IMPACT:

The funding to support these contracts is appropriated in the FY19 Water Authority budget and will not require additional appropriations. The term of the agreements will be for two years, and the total expenditures for each contract is not expected to exceed \$20,000.00, excluding applicable taxes, through FY21. Any additional increase to the contract that exceeds 20% of the amounts previously approved shall require additional approval.